

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting July 19, 2018

I. Call to Order

II. Silent Meditation

III. Pledge of Allegiance

IV. Roll Call By Treasurer

The Spencerville Board of Education met for a regular meeting on Thursday, July 19, 2018 in the board room. President Kill called the meeting to order at 7:00 p.m. The following board members were present: Penny Kill, John Goecke, Holly Lee, Clarke Prichard, Lori Ringwald was absent. Also present: Superintendent Dennis Fuge; Treasurer Diane Eutsler; SEA Rep: Diane Binkley; Staff: Josh VanGorder.

V. Minutes of Previous Meeting The minutes of the June 28, 2018 regular meeting is presented for your review. If found to be in order, your approval is needed.

Goecke moved and Lee seconded the motion approving the minutes of the June 29, 2017 regular meeting as presented.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

VI. Recognize visitors and insert additional items into the agenda.

Recognize visitors; permit anyone from the public to address the board; insert additional items into the agenda.

*New page 7 with action 11 updated to show the trade in amount of \$1500

VII. Treasurer's Report

- a) Appropriations for review
- b) Activity funds for review
- c) Cafeteria reports for review
- d) Investments
- e) Certificate of Total Amount for FY19
- f) FY18 Foundation Reconciliation in material
- g) SM1/SM2 comparison for FY18
- h) Establish and accept funds for FY19 proposed CCIP approval - no Title IV possible
- i) Donations for FY in material (Total for year = \$74,190.49)
- j) RE/PP/Rollback taxes FY18 reconcile in material
- k) Utility usage cost compilation in material (Natural Gas, Electricity and Water)
- l) FY18 Interest calculations - in material
- m) Cash Reconciliation for FY18
- n) Health Plan Comparison for 7/1/2018 - in material
- o) Bus purchase
- p) Moody's rating - info complete - A1 currently
- q) Valuation dispute - board of revisions hearing to be July 19 at 2:30 p.m.
- r) Salary Schedule Revisions - Principal adding MS and Classified adding "per trip/route" for bus drivers
- s) Band Room - architect study
- t) Medicaid Cost Report - new 3 year contract with REA at \$1,625 per year
- u) OSBA - Nov. 11-13 - need to know who wants to attend
- v) NWOSBA - Oct. 18 at Vantage - need to know who wants to attend
- w) K-12 Forecast Services
- x) Current bills - motion to accept

Goecke moved and Prichard seconded the motion approving payment of bills in the amount of \$1,146,702.10 and approving the previous month end reconciliation as prepared by the Treasurer.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

RECORD OF PROCEEDINGS
 Minutes of Spencerville Local School District Board of Education
 Regular Meeting July 19, 2018

VIII. Apollo Update - Penny Kill
 Superintendent Judy Wells' last day is July 31, 2018

IX. Administrator Reports
 None this month

- X. Superintendent Report
- Personnel - actions 1, 4, 12, 13, 14, 15, 16, 18
 - Donations - thank you to all
 - Building and Grounds - lighting project time line is established with August 1 to have all corrections finished; parking lot sealing is complete; cleaning of buildings coming along nicely
 - OSBA Delegate/Alternate/Attendees - action 3 to appoint
 - Blizzard Bags - action 9
 - Bus Purchase - actions 10 & 11
 - Youth Football use of facilities request
 - Questions/concerns

XI. Recommended Action Items

1. Employ Extra-Curricular Personnel (7-18-1)

Lee moved and Goecke seconded the motion to employ the following extra-curricular personnel for the 2018-2019 school year, one-year contract, per salary schedule in effect, BCII on file.

- Football - Assistant Varsity Coaches (4 coaches splitting 3 positions) - John Edinger, Rick Orr, Todd Merriman, Tim Wilson
- Football - Jr. High Head Coach - Cole Roberts
- Football - Jr. High Assistant Coach - Coleman McCormick
- Cross Country Assistant Coaches (1 position split 50/50) - Bev Wisher, Cortney Miller

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

2. Accept Donations (7-18-2)

Goecke moved and Prichard seconded the motion to accept the following donations:

<u>Date</u>	<u>From</u>	<u>To/For</u>	<u>Amount</u>
6/1/18	Spencerville Chamber of Commerce	FCCLA	50.00
6/7/18	American Fidelity - Flex Administrator	Unused Flex Funds for CY17	564.71
6/8/18	Cash	EL 018 Grade 4 posters	16.00
6/8/18	Jostens	HS 018 Clothing Sale	8.50
6/11/18	Coca-Cola	District 018	80.44
6/15/18	Energy Optimizers, USA, LLC	Dist. Gen. Fund/Science materials	1,000.00
6/15/18	Cash (see 5-4-18)	MS Vocal/Make a Wish Foundation	-100.00
6/19/18	John & Joyce Bickel	Ed Foundation/Youngpeter Scholarship	1,000.00
6/19/18	LMBR, LLC	Ed Foundation/Mack Scholarship	1,000.00
6/19/18	Ron & Lori Ringwald	Ed Foundation/Music Dept.	250.00
6/22/18	Employee Payroll Deductions	Ed. Foundation	585.00
6/25/18	Lima Senior Living Community	HS Vocal/Varsity Singers	100.00

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting July 19, 2018

3. OSBA Delegate (7-18-3)

Goecke moved and Lee seconded the motion to accept Penny Kill as the Spencerville Local School District Board of Education OSBA delegate and Lori Ringwald as the Spencerville Local School District Board of Education OSBA alternate.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

4. Volunteers (7-18-4)

Goecke moved and Prichard seconded the motion to approve the following volunteers for the 2018-2019 school year (BCI on file).

Football - Brent Binkley, Bryan Weimerskirch, Gabe Davisson, Nick Freewalt
Soccer - Josh Lowe

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

5. Establish and Accept Funds (7-18-5)

Lee moved and Goecke seconded the motion to authorize the treasurer to establish and accept funds for FY19 per approved applications and awarded amounts filed with Ohio Dept. Of Education as follows (500 funds are part of the FY19 CCIP):

516-9019	Part B-IDEA,Spec.Ed. \$204,500.55
572-9019	Title I - TA \$133,063,11
590-9019	Title II - A \$27,388.23
599-9019	Title IV-A Student Support & Academic Enrichment \$12,167.31

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

6. Approve Certificate of the Total Amount From All Sources Available (7-18-6)

Goecke moved and Prichard seconded the motion to approve the Certificate of the Total Amount From All Sources Available for Expenditures, and Balances for FY19 with a total amount of \$20,449,670.53 as presented in board material.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting July 19, 2018

7. Grades K-8 Workbook, Lab, and Supply Fees (7-18-7)

Lee moved and Goecke seconded the motion to accept the proposed workbook, lab, and supply fees for the 2018-2019 school year for grades K-8 as presented. (Grades 9-12 fees were approved as part of the High School Curriculum Guide)

2018-2019 Middle School Fees

Grade 8: Determined by student's schedule
Grade 7: Determined by student's schedule
Grade 6: \$26.50
Grade 5: \$63.00

2018-2019 Elementary School Fees

Kindergarten: \$50.00
Grade 1: \$38.00
Grade 2: \$37.00
Grade 3: \$56.00
Grade 4: \$64.00

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

8. Youth Football Request (7-18-8)

Goecke moved and Prichard seconded the motion to authorize the use of the football practice field and the football stadium (weather permitting) and the concession stand for the 2018 youth football season. The season would cover August, September and October (no games are to be played after November 1). The youth football league is to present evidence of insurance coverage for players, coaches and Spencerville Board of Education.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting July 19, 2018

9. Approve Resolution Adopting a Calamity Day Alternative Make-Up Plan (7-18-9)

Lee moved and Goecke seconded the motion that the Board of Education adopt the following resolution:

RESOLUTION ADOPTING A CALAMITY DAY ALTERNATIVE MAKE-UP PLAN

WHEREAS, the Spencerville Local School District board of education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3313.482 of the Ohio Revised Code; and

WHEREAS, section 3313.482 authorizes a board of education to file an annual plan with the Ohio Department of Education by August 1 of each year to provide online learning opportunities for students in lieu of attendance on such excess days of closure;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Spencerville Local School District board of education hereby approves the following plan and authorizes its filing with the Ohio Department of Education.

PLAN FOR ALTERNATIVE MAKE-UP CALAMITY DAYS

Pursuant to Ohio Revised Code section 3313.482 the board of education of Spencerville Local School District hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to fulfill up to a maximum of the number of hours that are the equivalent of three school days because of the closing of schools for any of the reasons specified in section 3313.482.

- 1) This plan is submitted, pursuant to approval of the board of education, prior to August 1.
- 2) This plan includes the written consent of the teachers' employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the board of education and is hereby incorporated into this plan as if specifically rewritten.
- 3) Not later than November 1 of the 2018-2019 school year, each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the judgment of the teacher, an amount of time equal to or greater than the number of hours that are the equivalent of three school days in such teacher's class.
- 4) The teacher shall designate the order in which the lessons are to be posted on the district's web portal or web site.
- 5) (Optional) Teachers will be granted one professional development day after the teacher's principal or supervisor certifies that lessons equal to approximately the number of hours that are the equivalent of three school days have been posted.
- 6) Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.
- 7) As soon as practicable after an announced school closure authorized under Section 3313.482, the appropriate administrator may direct staff to make the designated lessons available on the district's portal or site. Each lesson shall be posted for each course that was scheduled to meet on the day of the school closing.
- 8) Each student enrolled in a course for which a lesson is posted shall be granted a two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.
- 9) Students without access to a computer shall be permitted to complete the posted lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.
- 10) (Optional) The board of education hereby authorizes "blizzard bags," which are paper copies of the lessons posted online. Teachers shall prepare paper copies approximating the content of the online lessons and shall update such paper copies when updating any of the online lessons. "Blizzard bags" shall be distributed to all students by not later than December 1 of the school year or such other date as may be selected by the superintendent. Students shall submit completed lessons to the teachers assigning such lessons not later than two weeks after the date of school closing for which the "blizzard bag" lessons are assigned.

In witness thereof, we hereby affix our signatures on the 19th day of July 2018.

Treasurer, Diane L. Eutsler

President of the Board of Education, Penny Kill

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting July 19, 2018

10. EPC Resolution (7-18-10)

Goecke moved and Lee seconded the motion to approved the following:

Whereas the Spencerville Local School District Board of Education wishes to advertise and receive bids for the purchase of one school bus;

Therefore, be it resolved the Spencerville Local School District Board of Education wishes to participate and authorize the Southwestern Ohio Educational Purchasing Council to advertise and receive bids on said Boards' behalf as per the specifications submitted for the cooperative purchase of 1 school bus.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

11. Bus Purchase (7-18-11)

Lee moved and Goecke seconded the motion to approve the purchase of one (1) school bus using the Southwestern Ohio Educational Purchasing Council bid process, 84 passenger transit style bus from Cardinal Bus Sales, Model Blue Bird T3FE4004 for \$90,949.90 = \$1500 trade in amount for bus #6. This will be paid for out of General Funds. See board material for details.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

12. Athletic Training Contract (7-18-12)

Goecke moved and Prichard seconded the motion to approve the agreement with St. Rita's Medical Center for Athletic Training Coverage Contract services per contract (see board material) for a three-year period of 2018-2019 at \$5,750.00 and 2019-2020 at \$6,400.00 and 2020-2021 at \$7,000.00. The AD is designated to sign the agreement on behalf of the Board and Board acknowledges that the cost is to be paid from general funds.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Abstain</u>	Mrs. Ringwald	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

13. College Credit Plus Stipend (7-18-13)

Lee moved and Prichard seconded the motion to approve a college credit plus stipend for the 2018-2019 school year for the following college credit plus qualified teachers (per negotiated agreement; article VII) at \$1,000.00 each for teaching at least one CC+ course. Stipends shall be paid at year end upon completion of duty form submitted to the treasurer's office.

Emily Klosterman
Angela Wagner

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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Minutes of Spencerville Local School District Board of Education
Regular Meeting July 19, 2018

14. Principal Salary Schedule (7-18-14)

Goecke moved and Lee seconded the motion to approve the amended principal salary schedule for 2018-2019 and 2019-2020 with the only change being the title of EL, MS and HS instead of K-5 and 6-12. New salary schedule in board material.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

15. Classified Salary Schedule (7-18-15)

Goecke moved and Lee seconded the motion to approve the amended classified salary schedule for 2018-2019 and 2019-2020 with the only change being the bus driver's "per trip/route" clarification.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

16. Employ Bus Driver (7-18-16)

Lee moved and Prichard seconded the motion to employ Lori Morrison as bus driver, one-year contract, effective July 1, 2018, salary per schedule in effect, per calendar adopted annually by the board. (0 years experience, Step 0)

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

17. Approve Addendum to High School Curriculum Guide (7-18-17)

Goecke moved and Lee seconded the motion to approve the addendum to the 2019-2020 High School Curriculum Guide as presented in board material covering updates to student fee amounts.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

18. Correct Action 6-18-21 (7-18-18)

Lee moved and Goecke seconded the motion to correct the hourly pay amount in action 6-18-21 for Georgia McMichael to be \$40.75 per hour.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting July 19, 2018

19. Request for Executive Session (7-18-19)

It is recommended that the Board of Education retire to executive session for the purpose of discussing employment and compensation of public employees.

Goecke moved and Prichard seconded the motion that the Board of Education retire to executive session for the purpose of discussing employment and compensation of public employees.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

The Spencerville Board of Education retired to executive session at 7:35 p.m.

Binkley and VanGorder exited here at 7:35 p.m.

The Spencerville Board of Education returned to regular session at 8:04 p.m.

20. Adjournment (7-18-20)

Goecke moved and Lee seconded the motion to adjourn this regular meeting of the Spencerville Board of Education at 8:04 p.m.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

Penny Kill, Board President

Diane L. Eutsler, Treasurer